

Our ref. : SDEC/RFP/IED-22004

Date : 3rd October 2022

BY INVITATION ONLY

Dear Sir/Madam,

PROPOSAL NO. : SDEC/RFP/IED-22004

PROPOSAL TITLE : REQUEST FOR PROPOSAL (RFP) FOR THE PROGRAM DELIVERY FOR SARAWAK DIGITAL ECONOMY CORPORATION BERHAD, DIGITAL INNOVATION HUB

SUBJECT : INVITATION TO PROPOSE (ITP)

We are pleased to inform that Sarawak Digital Economy Corporation Bhd (referred hereinafter as “**SDEC**”) invites your Company to submit a proposal for Request For Proposal (RFP) For The Program Delivery For Sarawak Digital Economy Corporation Berhad, Digital Innovation Hub.

The terms and conditions are as follows:

Objective	To provide the selection process for Program Delivery services for Sarawak Digital Economy Corporation Berhad, Digital Innovation Hub.
Project Brief	To deliver training and development programs at in one, more than one or all four Digital Innovation Hubs
Deliverables	Proposed training and development programs at in one, more than one or all four Digital Innovation Hubs (DIH) located in the districts listed below; <ol style="list-style-type: none">1. Serian Digital Innovation Hub2. Sri Aman Digital Innovation Hub3. Kapit Digital Innovation Hub4. Lawas Digital Innovation Hub

Scope of Work	<p>The participating vendor is to provide the Program List base on Attachment A and Program Expenses which take into consideration all costs related to the program from start to finish which may include:</p> <ol style="list-style-type: none"> 1. Program module development, licensing, delivery/training, certification, reporting, etc. 2. Trainer travel and accommodation. 3. Any other expenses that may be incurred before, during, and after the program.
Submission of RFP	<p>17th October 2022 (Monday), by 12.00 noon</p> <p>Submission email to procurement@sdec.com.my</p> <p>*All proposals are to be marked as [RFP] For the Program Delivery For Sarawak Digital Economy Corporation Berhad, Digital Innovation Hub on the email subject.</p>

SDEC reserves the right to accept or reject any or all responses to this RFP and to enter discussions and/or negotiations with one or more qualified Participating Vendors if such action is in the best interest of SDEC. Furthermore, SDEC has the right, in its sole and absolute discretion, to select the proposal or proposals that it determines best meets its needs.

All expenses incurred in the preparation of proposals in response to this RFP are the Participating Vendors' sole responsibility. SDEC assumes no responsibility for payment of any expenses incurred by any Proposing Form as part of the RFP process.

All correspondences with regard to the above ITP shall be made in writing via email to procurement@sdec.com.my only and must indicate the proposal reference number and title.

Thank you.